

# ARBOR TRACE CONDOMINIUM ASSOCIATION, INC.

A NOT-FOR-PROFIT CORPORATION

1000 ARBOR LAKE DRIVE • NAPLES, FL 34110 • (239) 598-2929

## MINUTES OF May 15, 2019 BOARD OF DIRECTORS MEETING

President B. Foote called the meeting to order at 3:00 p.m. on Wednesday, May 15, 2019. Arbor Trace Condominium Association's Board Members present were, B. Foote, L. DePrisco, V. Govoni and K. Carson. Absent: M. McKee. This constituted a quorum.

Staff attending N. Hoops, D. Simpson, K. Cooney and D. Edenfield.

The notice of the meeting was posted as required by the Association's by-laws and the statutes of the State of Florida.

The Board of Directors approved the minutes of April 17, 2019 as amended. Amendment: remove the word sod and insert the word mulch.

**Next Board of Directors Meeting – NO JUNE MEETING  
Wednesday, July 17, 2019**

### A. Committee Reports:

Treasurers Report: L. DePrisco reported on the variances of the AT April 2019 financials.

Social Committee –S. Ohanian stated there are no new activities to report on, however, if you have any suggestions/ideas for further events, please contact the Social Committee.

Building and Grounds – K. Carson reported that the community is looking great.

### B. Property Managers' Report:

Reported by N. Hoops

N. Hoops reported that he and K. Carson work close together and tour the grounds at least monthly. N. Hoops stated that he keeps K. Carson up to date on any building repairs and/or updates.

N. Hoops reported concrete repairs is scheduled June 20-21, notices will be sent out. The sealcoat project will likely begin at the end of June. Please be on the lookout for trucks, parking lot closings and wet pavement.

N. Hoops reported minor roof repairs for the guardhouse and tile replacements here and there around the community, scheduled in June.

N. Hoops reported the flower beds are being readied for the summer flowers.

N. Hoops reported the drop ceiling tiles in the clubhouse main lobby area and the Colonnade room are being replaced and new LED lights are being installed in the main lobby areas. Scheduled to begin June 3, 2019.

N. Hoops reported the replacement of the fire pump which controls the sprinklers in the clubhouse and buildings 201 and 900 is scheduled to be replaced on Monday, June 10<sup>th</sup>. Maintenance will need to be here for a fire watch approximately three evenings.

N. Hoops reported that he is working with S. Steinbach to bring in the Fire Department for an awareness program.

**C. TT LLC Report:**

S. Basinger reported TT LLC., approved the purchase a new computer file server and software upgrades.

S. Basinger reported a new steam table was purchased for the kitchen.

S. Basinger reported on the real estate activities with Arbor Trace Realty.

**D. New Business:**

None

**E. Old Business:**

None

With no further business, the meeting adjourned at 3:25 pm.

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D. Simpson Asst. Secretary

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Dated